

*New Mexico State Treasurer's Office,*

*STIC Committee Meeting*

*Meeting Minutes*

Wednesday, May 12, 2010

**I. Call to order**

**Madame Chair, Sheila Duffy** called to order the meeting of the **NMSTO- STIC Committee** at **9:03 AM** on **May 12, 2010** in **NMSTO- Bob Barth Conference Room**.

**II. Roll call**

The following Committee Members (CM) was present:

Honorable Treasurer James B. Lewis

Sheila Duffy, Madame Chair

Paul Cassidy

Steve Bohlin

Alexis Lotero for Stephanie Schardin Clarke

**Presenters**

Arsenio Garduno, STO

Orlando A. Romero, STO

Scott Newman, STO

Eamon Cargo, STO

Deanne Woodring, Davidson & Company-via teleconference

**Other Attendees**

Kirene M. Bargas, STO

Clarence Smith, STO

Mark Valdes, STO (During Tax-Exempt presentation)

Yasmin Dennig, STO

Paul Boushelle, Will become STIC member as of July 2010

**III. Approval of May 12, 2010 Agenda**

Madame Chair, Sheila Duffy asked for a motion for approval of the May 12, 2010 Agenda. The agenda was 1<sup>st</sup> approved by CM Steve Bohlin and 2<sup>nd</sup> by Honorable Treasurer James B. Lewis.

No questions, comments, or discussion.

**IV. Approval of minutes from April 14, 2010 meeting**

Madame Chair, Sheila Duffy asked for a motion to approve the April 14, 2010 meeting minutes.

CM Steve Bohlin noted two minor changes and moved for approval. Honorable Treasurer James B. Lewis moved to approve minutes with changes. Motion 2<sup>nd</sup> by CM Steve Bohlin.

No questions, comments, or discussion.

**V. General Fund Investments, Scott Newman**

The STIC binder General Fund contents were presented in its entirety.

Scott Newman asked for questions or comments.

1. CM Steve Bohlin suggested that although AIG has been downgraded, it should be held until maturity since it will mature in the near future.

No questions, comments, or discussion.

**VI. LGIP, Eamon Cargo**

The STIC binder LGIP contents were presented in its entirety.

Eamon Cargo asked for questions or comments.

No questions, comments, or discussion.

**VII. Tax-Exempt BPIP, Eamon Cargo**

The STIC binder Tax-Exempt BPIP contents were presented in its entirety.

Eamon Cargo stated he would stand for questions.

No questions, comments, or discussion.

**VIII. Taxable BPIP, Eamon Cargo**

The STIC binder Taxable BPIP contents were presented in its entirety.

Eamon Cargo noted that he would stand for questions.

No questions, comments, or discussion.

**IX. BPIP Securities, Eamon Cargo**

The STIC binder BPIP contents were presented in its entirety.

Eamon Cargo noted that he would stand for questions.

CM Paul Cassidy asked if the benchmarks in the portfolios are still appropriate. Madame Chair Sheila Duffy and Deanne Woodring noted that the benchmarks are appropriate for the portfolios and have been thoroughly reviewed in the past six months. CM Steve Bohlin noted that it is always best to be benchmark aware rather than benchmark driven.

No questions, comments, or discussion.

**X. Quarterly Information/ Davidson & Company, Deanne Woodring**

The STIC binder Quarterly information from Davidson & Company contents were presented in its entirety.

Deanne Woodring noted that she would stand for questions.

No questions, comments, or discussion.

**XI. Broker Participation, Scott Newman**

The STIC binder Broker Participation contents were presented in its entirety.

Scott Newman asked if there were questions or comments.

No questions, comments, or discussion.

**XII. Economic Outlook, Scott Newman**

The STIC binder Economic Outlook contents were presented in its entirety.

Scott Newman asked if there were questions or comments.

No questions, comments, or discussion.

**XIII. Review of final Broker/Dealer procedure documents and application, Sheila Duffy**

Madame Chair presented the revised Broker/Dealer procedure documents and application.

Madame Chair Sheila Duffy asked if there were questions or comments.

CM Steve Bohlin Requested that an actual Broker/Dealer rotation plan be developed including documentation of rotation methods for different security types.

No questions, comments, or discussion.

**XIV. State Agency Deposit Balances, Orlando Romero**

Orlando Romero, State Cash Manager presented contents in its entirety.

Orlando Romero asked if there were questions or comments.

No questions, comments, or discussion.

**XV. Collateral Report, Arsenio Garduno**

Arsenio Garduno, Collateral Manager presented contents in its entirety.

Arsenio Garduno asked if there were questions or comments.

No questions, comments, or discussion.

**XVI. STIC Membership, Sheila Duffy**

Madame Chair presented Mr. Paul Boushelle who will be replacing CM Steve Bohlin starting in July 2010. Words of gratitude were presented by STIC committee to Steve Bohlin for his years of dedication to STO and his service on the committee.

No questions, comments, or discussion.

**XVII. Question period**

Kirene Bargas noted that the Web site contains the STIC Binder information before the STIC meeting. CM Steve Bohlin recommended that the minutes be posted after the approval by STIC. The committee agreed with this suggestion and posting of the minutes going forward will happen after STIC committee approval.

Orlando Romero provided a brief overview of the custodian bank transition.

No questions, comments, or discussion.

**XVIII. Next Meeting**

Next Meeting- Wednesday, June 09, 2010 @ 9:00 a.m. at STO.

**XIX. Adjournment**

**Sheila Duffy** adjourned the meeting at **10:34 am**. The adjournment was 1<sup>st</sup> approved by CM Steve Bohlin and 2<sup>nd</sup> by CM Paul Cassidy

Minutes submitted by: Kirene M. Bargas, on May 26, 2010.

Minutes approved by: Sheila Duffy, on June 3, 2010.